

**CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
July 25, 2017  
4:00 P.M.**

**EXECUTIVE SESSION ANNOUNCEMENT:**

Please be advised that the Board of Supervisors met immediately prior to this meeting in Executive Session on Tuesday, July 25, 2017 from 3:30 P.M. to 4:00 P.M. to discuss contract negotiations, personnel and litigation matters.

**ATTENDANCE:**

Attending this meeting were Supervisors Glenn Alterio, John M. Marcischak and Mr. Kiehl. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Dan Deiseroth- Gateway Engineering; Adam McGurk, AICP Planner; Ed Jeffries, Public Works Director; Jessica Tedrow, Parks & Recreation Director and Bev Small-Recording Secretary.

**VISITORS TIME:**

Margaret Johnson of 653 Arden Road presented ongoing issues pertaining to water runoff from Hickory Ridge Road and an extenuating situation resulting from a ditch dug by PennDot. Public works and the Township Engineer will assess the situation.

Larry Biagini of 341 McClane Farm Road expressed concerns about an empty lot across McClane where debris has been piled creating unsafe conditions. The Township Code Officer has been called and Public Works will address mowing the grass which becomes lienable against the property owner. Mr. Biagini also requested the possibility for a speed bump to be installed as a safety measure. Specific criteria must be met to provide for something of this nature.

Bob Bradford of 619 McClane Farm Road asked questions pertaining to the McClane Farm Sewer Project and the potential for future reduced fees pending additional developer builds and tap-ins.

**DEVELOPERS TIME:**

1. Rump Subdivision Plan:

- A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the Rump Minor Subdivision Plan as recommended by the Planner and Township Engineer conditional on satisfaction of the outstanding items in the Township Engineer's letter dated July 3, 2017. All Supervisors voted yes. The motion carried.

2. Sunoco Logistics West Pike Street Temporary Access Road: Property Access and Contract Division Representative, Daniel Atherton, presented the request for Sunoco to acquire use of road access along Silver Maples for 1,076 ft. length, widening to 40 ft. to ease severe elevation and worker safety access for a negotiable period not to exceed 36 months. The Board will discuss this for determination.

### **STAFF REPORTS:**

The Township Planner, Adam McGurk, apprised the Board of details and direction from the Planning Commission Meeting 7-18-17 on 225 Washington Trails Road on the Home Occupation conditional use application and the Washington County Conservation District Land Development Plan for Supervisor action in August.

### **SUPERVISOR REPORTS:**

Mr. Kiehl – No report

Mr. Marcischak – No report

Mr. Alterio- No report

### **APPROVAL OF MINUTES**

A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the Board of Supervisors Minutes of the Workshop Meeting of June 13, 2017 and the Regular Meeting of June 27, 2017, as presented. All Supervisors voted yes. The motion carried.

### **OLD BUSINESS:**

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to table Base Bid 1 to the August 8, 2017 meeting for the McClane Farm Sewer Project as recommended by the Project Engineer in his letter dated June 30, 2017 and in accordance with the public bid opening of June 23, 2017. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to table Base Bid B to the August 8, 2017 meeting, 2017for the McClane Farm Sewer Project as recommended by the Project Engineer in his letter dated June 30, 2017 and in accordance with the public bid opening of June 23. All Supervisors voted yes. The motion carried.
3. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize advertising an ordinance to establish the McClane farm Road Sewer District as

recommended by the Project Engineer and Township Solicitor. All Supervisors voted yes. The motion carried.

4. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize advertising the ordinance for the incurrence of debt related to the McClane Farm Sewer Project as recommended by the Township Engineer. All Supervisors voted yes. The motion carried.
5. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize the Township Solicitor to file an application with the PA Department of Community and Economic Development for the incurrence of debt related to the McClane farm Sewer Project in accordance with the Local Government Unit Debt Act. All Supervisors voted yes. The motion carried.
6. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to amend the PA Act 13 Greenways and Trails Application to apply for \$216,410 for Allison Park Improvements and adopt Resolution R-8-2017 accordingly. All Supervisors voted yes. The motion carried.

#### **NEW BUSINESS:**

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the Agreement with the Washington County Fair Board for police services for the Washington County Fair as recommended by the Chief of Police and Township Manager. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize advertisement of the Conditional Use Hearing for the Home Occupation Application of 255 Washington Trails Road for August 22, 2017 as recommended by the Chartiers Township Planning Commission at their meeting of July 18, 2017. All Supervisors voted yes. The motion carried.
3. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to make and offer of employment to Marie Lynch for the position of Substitute Program Lead for the Summer Playground Program at a rate of \$10 per hour conditional upon providing all the required Act 153 clearances and a pre-employment drug screening as recommended by the Parks and Recreation Director and the Township Manager.as recommended by the Township Manager. All Supervisors voted yes. The motion carried.
4. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve an agreement with Lenzner Tour and Travel for a field trip for the 1309 Steam Engine Scenic Tour on October 21, 2017 and approve the \$300 for deposit. All Supervisors voted yes. The motion carried.

5. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the agreement with GG&C Bus Co. in the amount of \$410 for a Summer Playground Program field trip to Shekina Western Ranch on August 3, 2017. All Supervisors voted yes. The motion carried.
6. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the agreement with GG&C Bus Co. in the amount of \$300 for a Summer Playground Program field trip to Big Phoenix Cinemas on August 17, 2017. All Supervisors voted yes. The motion carried.
7. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize the advertisement of the Chartiers Township MS4 Pollutant reduction Plan and provide a public comment period as recommended by the Township Engineer. All Supervisors voted yes. The motion carried.
8. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize payment of invoices (General Fund: Checks # 32195 -32220: \$14,472.09; and Check # 32221 – Payroll: \$61,086.43; Local Service Tax Fund: Checks # 1003, 1004: \$282.76; CTCC Fund: Checks # 1052 - 1061: \$8,733.82; Act 13 Impact Fee Fund: Checks # 1005, 1006: \$19,717.94; Sewer Fund: Checks # 1032-1036: \$5,474.43; Capital Reserve Fund: Checks # 1257, 1258: \$2,557.75. TOTAL ALL FUNDS: \$94,625.22) All Supervisors voted yes. The motion carried.

#### **DISCUSSION ITEMS:**

1. McClane Farms Road Sewer Project – Mr. Liekar is recording the signed Right of Way Agreements and reported that only a few are outstanding to date.
2. Canton Township (Route 18) :
  - A motion was made by Mr. Alterio and seconded by Mr. Marcischak authorizing Mrs. Noble and Mr. Liekar to attend the next regular scheduled Canton Township meeting to discuss the Route 18 issues. All Supervisors voted yes. The motion carried.
3. South Strabane/WEWJA Agreement– Mr. Liekar has requested a copy of the signed Agreement from South Strabane. Mrs. Noble will contact Tom Murphy to expedite this.
4. Ballfield Development – Dan Deiseroth updated the Board following Gateway’s on-site surveying of the orientation of the field impacting projected layouts and final determination of the field usage. Drainage, grading and seeding options are being reviewed along with a price quote from the contractor on additional pipe for the drainage. Gateway will present a summary of findings for the next meeting.

5. Midland Sewer Project Update – The Township Solicitor will have his final report for the Board at the August 8, 2017 meeting.
6. Kingston Estates Public Improvements – The Township Manager spoke with the developer who is addressing the comments from Gateway's January 2017 letter to be able to finalize the cul-de-sac.
7. Paxton Grove Public Improvements – Mr. Deiseroth stated that the estimate to accept the pond was received and the existing condition of the pond was reviewed with Public Works. Gateway will prepare a letter directing the Developer to provide the Township with as-builts and inspection reports upon their clean-up of the pond.
8. Linda Lane Cul-de-Sac – Mr. Liekar talked with Mark Riethmuller who is in the process of preparing Rights of Ways and to forward those to the Township as soon as possible.
9. CDBG Grants – Mrs. Noble indicated that the Redevelopment Authority has the properties out for bid and receiving responses.
10. 2017 Road Paving Status – Township Public Works is completing preliminary preparations. Mrs. Noble asked to be notified of the start date in order to make a PA One Call to those in the areas where the roads are being paved.
11. 2017 Township Forces Road Paving – Mr. Jeffries reported that storm drains are installed at Oak Alley and are set up to pave.
12. Allison Hollow Rejuvenator – Gateway reviewed and approved the mix design for Allison Hollow Road. Mele & Mele is waiting for confirmation to begin within an early September date.
13. 2016 Road Paving Status Update – Victor Paving needs the bid specs from the Township to complete the damage repair on the Municipal Building in order to release the final payment.
14. Community Center Sign – Mrs. Noble requested direction from the Supervisors pertaining to the redesign of the sign and additional cost estimate. Mrs. Noble will contact Caterpillar to explore options for placing the sign on their property. Mrs. Noble is prepared to the August 14, 2017 School Board meeting.
15. Arden Road Slide – Mr. Jeffries reported that the project is completed and guardrails will be installed Thursday.
16. Arden Road Sewage Complaint – Mrs. Noble said the Sewage Council is conducting the surveys.

17. Stormwater Complaints – Gateway has reviewed the Lawn Street issue and determined that 80% of the flow through is not coming from the Township Storm Sewer System. Public Works will review the overall piping network to determine the best approach. Mark Simpson of 150 Shober Lane Arthur Road presented concerns resulting from the Piatt Estates development of water runoff causing ditches and eroding roads and muddy water due to heavy truck traffic. The Conservation District will be contacted for them to enforce the maintenance by the developer with respect to possible violations that are their responsibility.
18. Griffith Lane – Mr. Jeffries and Gateway Engineer met with the residents. Public Works will clean the ditches and will pursue with the Engineer grading options and Township options for self-paving that road.
19. MS4 Report/Compliance Requirements – Mr. Deiseroth reported that the Pollutant Reduction Plan is on review for comments and will be submitted with notice of intent to DEP for review. Response is expected to take six (6) months
20. PA Act 172 – Mrs. Noble said that the Township is waiting for unified feedback from the CTVFD before they present their requests.
21. Hours of Work Ordinance – The Township Planner submitted the Draft Ordinance which the Solicitor reviewed and most of his comments were incorporated. Some items are outstanding and will require more research and decisions on where those will be placed via administrative determination. Mr. McGurk expects that to be ready for the August 22, 2017 meeting.
22. Veronica Drive – Doug Minton of 200 Veronica Drive, Canonsburg presented concerns about water drainage and gushing in the area. Public Works will conduct a camera inspection to determine if there are any issues with the pipes.  
  
Mrs. Noble readdressed the new home build on Veronica where there is to be a cul-de-sac that was never completed by the developer. At best, the homeowner will need to ensure that their build will allow for proper set back to allow for the construction of the cul-de-sac required from the time of the subdivision.
23. Northern Washington County Transportation Study - The Township Manager will place this on the August 8, 2017 agenda for consideration by the Board.
24. PSATS Room Use Training Request – A motion was made by Mr. Alterio and seconded by Mr. Marcischak to allow PSATS to use the meeting room at no charge for their training program in September. All Supervisors voted yes. The motion carried.
25. Act 13 Greenways and Trails Grant – Mrs. Noble informed the Board that the in-kind portion of the grant request is not allowable. Matching funds would increase significantly. Chartiers-Houston School District was not previously willing to

commit and participate financially. Discussion focused on the restroom construction at a cost of \$55,000.00 and the fact that the school would benefit along with the township. Mrs. Noble will revise and submit what is needed by the July 31,2017 deadline.

26. Parks and Recreation Programming – The Parks and Recreation Director presented information for the Board regarding several upcoming events and programming as follow:

- A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize the Parks and Recreation Committee to expend \$500.00 for the bus transportation cost to the Coal Tipple Brewery event October 15, 2017. All Supervisors voted yes. The motion carried.

Ms. Tedrow highlighted information on the following programs:

- Continuing the In-Service Day Program for the 2017-18 School Year
- Addition of a Four (4) week Line Dancing 101 Instructional Class at a cost of \$20 per participant
- Complimentary Use Rentals deadline is July 15<sup>th</sup> of each year – only one (1) request has been received to date.
- Seeking potential for Music and Art Programming at a \$20 per lesson cost with CTCC receiving a percentage of the fees. The Board will review this for further consideration.

#### **PUBLIC COMMENT:**

#### **ADJOURNMENT:**

The meeting adjourned at 5:53 P.M.

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John Marcischak  
Secretary

Bev Small – Recording Secretary